

**DATA USE REQUEST FORM**  
CARIBBEAN EXPLORATORY RESEARCH CENTER  
SCHOOL OF NURSING  
UNIVERSITY OF THE VIRGIN ISLANDS

Please complete this form to request the use of one or more datasets from the UVI-SON-CERC data repository. Requests should be sent via email to the Interim CERC Director, at [nmichae@uvi.edu](mailto:nmichae@uvi.edu).

**\* = Required Field**

## Data Request

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Request Name\* (ex: Research Project on CERC Data)

*Create a nickname for your reference.*

## Requestor Information

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Full Name\*

Physical and/or Mailing Address\*

Email\*

Title (ex: Undergraduate Student)

Name of Institution

Phone (ex: 123-456-7890)

For students(graduate/undergraduate):

Advisor's Full Name\*

Advisor's Email Address\*

## Support Information

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Support Type (ex: Funding Award, MOA, MOU)

Other

Grant/PAR Number

## Request Details

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Study\*

Describe CERC study data being requested (IPV, YRBS, HSRP-VI, etc)

Information Security: Please check the information security practices to be used.

- Institute supported, controlled access server.
- Institute supported, password protected, desktop computer.
- Encrypted, password protected laptop computer.
- Encrypted portable media (encrypted external hard drive, encrypted thumb drive)
- Unencrypted portable media backup (CD, DVD, thumb drive) stored in locked file cabinet.

*Study data must be maintained in a secure and controlled environment.*

## Comments

Discuss how data security will be ensured (protocols installed on computer/s to be used) to meet HIPAA data security. Also indicate who else will have access to the data that is being requested for use.

## Agreement Form

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### Title of Research Plan\*

### Other Users\*

Provide names and institutional affiliation and role in proposed research study.

### Requested Materials\* (Name of Data Set)

## Description of Research

Describe research to be conducted and key variables from dataset that will be used to support proposed research.



A large, empty rectangular box with a thin black border, intended for the user to describe the research to be conducted and key variables from the dataset.

## Research Objectives and Design\*

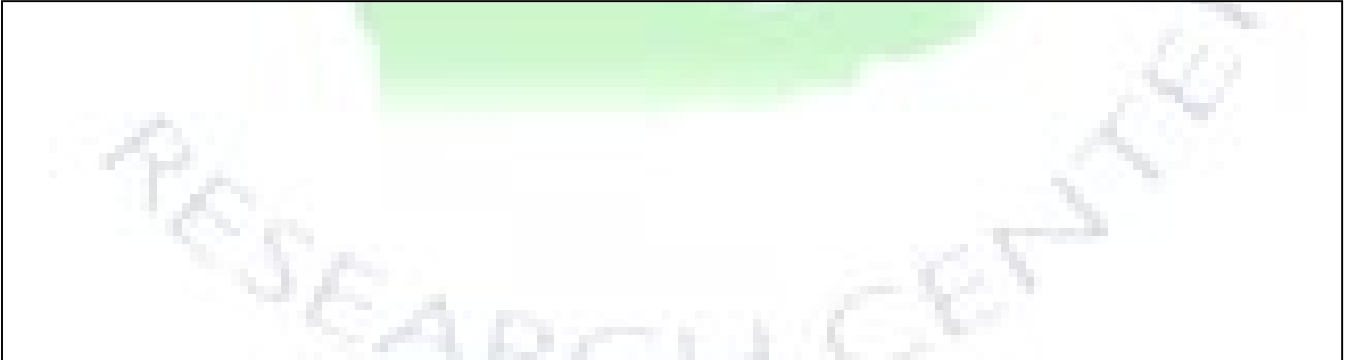
Describe research design, research questions and/or research objectives as well as hypotheses to be tested, if any.



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## Analysis Plan\*

Describe data analysis to be completed to answer research questions and/or test hypotheses.



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## Public Use Statement\*

This statement may be used by UVI-SON-CERC to describe how CERC data sets are used by various researchers.



*Please include a one-two (1-2) paragraph statement which may be made publicly available. Include information about the intended audience for the research results and the benefits to the participants and/or community or to the advancement of science.*